



**NATO  
SECURITY FORCE ASSISTANCE  
CENTRE OF EXCELLENCE**



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SNSFACOE-T&EB-7-2021

**TO:** See distribution List

**SUBJECT:** Security Force Assistance Operators Course 2021-1 - Calling Letter.

**DATE:** 20<sup>th</sup> January 2021

**REFERENCE:** NATO Security Force Assistance Centre of Excellence (NATO SFA COE) Courses' Syllabus 2021 (SNSFACOE-ETB-01-2021 - 11th January 2021)

1. It is my distinct pleasure to invite you to the virtual "SFA Operators Course 2021-1" that will be hosted by the NATO Security Force Assistance Centre of Excellence (NATO SFA COE) from 01<sup>st</sup> to 09<sup>th</sup> of March 2021.
2. This "NATO Selected" course satisfies NATO performance gaps identified within Military Contribution to Peace Support Discipline throughout the System Approach to Training process and represents a suitable training solution aligned with performance gaps.
3. The aim of the course is to improve the competency and effectiveness of SFA operators working in current and future missions and security related capacity-building. The course enhances the practical understanding and application of NATO SFA operators working as part of a comprehensive and integrated approach. Course participants will be able to perform Security Force Assistance by advising, mentoring or training in order to improve the performance of designated actors.
4. The course has been planned as an on-line learning solution. It starts with a distance learning period, with self-study assignments, followed by a virtual part that is composed by a series of modules provided by Subject Matter Experts coming from the international community.
5. Further instructions and details will be sent by mail once the participants have agreed to join the course.

**Massimo Di Pietro  
Colonel (ITA A)  
SFA COE Director**

A handwritten signature in blue ink, appearing to read 'Massimo Di Pietro'.

**ANNEXES:**

- A. Course Details
- B. General Information
- C. Personnel Administrative Form (PAF)

## NATO UNCLASSIFIED



## Training and Education

## SFA Operators Course

(ETOC CODE : MCM-CM-25556)

### AIM

The aim of the course is to improve the competency and effectiveness of SFA operators working in current and future missions of defence and related security capacity-building. The course enhances the practical understanding and application of NATO SFA operators working as part of a comprehensive and integrated approach. Course participants will be able to perform Security Force Assistance by advising, mentoring or training in order to improve the performance of designated actors.

### TARGET AUDIENCE

1. Position:
  - NATO and Partner SFA Operators – Advisers, Mentors and Trainers
  - Military Officers (OF2 through OF5), experienced NCOs (OR6 to OR9) or civilian equivalents working as SFA operators in SFA operations.
  - NATO HQ IS/IMS, NATO Allied Command Operations (HQ SHAPE, Joint Force Commands, and Component Commands), NATO Allied Command Transformation (HQ SACT), COEs, NATO Force Structure and Potential Staff members.
  - NATO Partner countries and personnel in academia, IOs, GOs, NGOs, interagency, intergovernmental and to personnel working in SSR projects and wider development context (incl. possible counterparts from priority regions/countries).
2. Educational background:
  - Participants shall be competent experts on their own field.
3. Pre-requisites:
  - Specified pre-course homework before residential part of the course

### TRAINING STRATEGY

The course has been planned as a blended learning solution. The course is composed of series of modules and based on adult learning principles. Active learning methods are used throughout the course.

### Info Contact

 website: [nsfaoe.org](http://nsfaoe.org)

 twitter account: @NATOSFACOE

 facebook account: NATOSFACOE



mail: [natosfaoe@nsfaoe.org](mailto:natosfaoe@nsfaoe.org)

phone: +39 06469163511

## NATO UNCLASSIFIED



Training and Education

### LOCATION

NATO Security Force Assistance Centre of Excellence, Cesano di Roma, Italy

### NATO Discipline

MILITARY CONTRIBUTION TO PEACE SUPPORT (MC2PS)

### COURSE CERTIFICATION

NATO SELECTED

### ITERATIONS

2 iterations per year (more info on [www.nsfacoe.org](http://www.nsfacoe.org))

### COURSE DURATION

5 days

### NUMBER OF SEATS AVAILABLE

30 per iteration

### SECURITY CLEARANCE

Not required

### COURSE FEE

200.00 €

(due to COVID-19 pandemic or other organisational reasons, the course will be switched to an online mode; in this case the course fee will be reduced to 100.00 €)

### POC

NATO SFA COE Training and Education Branch  
Email: [training\\_education@nsfacoe.org](mailto:training_education@nsfacoe.org)




### Info Contact

 website: [nsfacoe.org](http://nsfacoe.org)

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## NATO UNCLASSIFIED



# ADL 362 "INTRODUCTION TO SFA"



Training and Education

## ADL 362 "INTRODUCTION TO SECURITY FORCE ASSISTANCE (SFA)"

(ETOC CODE : MCM-CM-15557)

### AIM

To illustrate how the Security Force Assistance Concept (MCM-0034-2014) has been originated in NATO and how SFA is intended by the reference of NATO publication, the AJP 3.16 - Allied Joint Doctrine for Security Force Assistance. The course also provides participants of the residential SFA training solutions (e.g. "SFA Operators Course" and "Institutional Advisor Course) with a general overview, useful to create a common picture which will be further investigated during the residential courses.

### TARGET AUDIENCE

Position:

- NATO and its Partners SFA Operators (Advisers, Mentors and Trainers) and planners both military and civilian working in NATO SFA operations.
- Individuals, both military and civilian, working in NATO HQ IS/IMS, NATO Allied Command Operations (HQ SHAPE, Joint Force Commands and Component Commands), NATO Allied Command Transformation (HQ SACT), COEs, NATO Force Structure and those who support SFA Operators (supporting staff).
- Personnel in academia, IOs, GOs, NGOs, interagency, intergovernmental.
- Personnel working in S&R/SSR projects and wider development context (incl. possible counterparts from priority regions/countries).

### TRAINING STRATEGY

The course has been planned as e-learning solution, available on NATO Joint Advanced Distributed Learning (JADL). A final test as diagnostic assessment.

### LOCATION

NATO Joint Advanced Distributed Learning (JADL) portal: <https://jdl.act.nato.int/>

### NATO Discipline

MILITARY CONTRIBUTION TO PEACE SUPPORT (MC2PS)

### COURSE CERTIFICATION

NATO SELECTED

### POC

NATO SFA COE Training and Education Branch: [training\\_education@nsfacoe.org](mailto:training_education@nsfacoe.org)  
NATO SFA COE ADL Manager: [e-learning@nsfacoe.org](mailto:e-learning@nsfacoe.org)

### Info Contact

 website: [nsfacoe.org](http://nsfacoe.org)

 twitter account: @NATOSFACOE

 facebook account: NATOSFACOE

 mail: [natosfacoe@nsfacoe.org](mailto:natosfacoe@nsfacoe.org)

 phone: +39 06469163511

## GENERAL INFORMATION

### a. On-line Platform

The course will be held in virtual mode using ZOOM Meeting as main and CISCO WEBEX Meeting as backup.

The course will last six days, from 01<sup>st</sup> to 09<sup>th</sup> March (Friday, Saturday and Sunday excluded) and the training hours will be are 14:00 to 18:00 UTC.

### b. Registration

Applicants are kindly requested to return by mail their PAF (annex C) to [training\\_education@nsface.org](mailto:training_education@nsface.org) no later than **22<sup>nd</sup> FEB 2021**.

### c. Language

The course will be held in English.

Level 3 in English proficiency is required according to NATO STANAG 6001: Listening (3); Speaking (2); Reading (3); and Writing (2) or according to Common European Framework of Reference for Language level B2-C1/Upper Intermediate-Advanced level).

### d. Classification

The overall classification of the course is NATO UNCLASSIFIED.

### e. Security measures

Participants are requested to send annex to the PAF their military/civilian passport or ID card to support their identification in order to receive the accreditation to the course.

### f. Course fee

The course fee is 100.00 €. Bank transfer and credit card payments are both accepted.

Course fee payment must be finalized not later than three working days before the start date of the course. The relevant document has to be forwarded to the Budget & Finance Office through e-mail: [finconast@nsface.org](mailto:finconast@nsface.org).

Failure to pay course tuition fee by 13:30 on Wednesday will result in the suspension of the course completion for the student and the organization being put into collection status until the fee is paid.

### g. Participants' selection

NATO SFA COE will conduct a selection for the course in order to assure the participation to all possible international institutions. Selected participants will be warned by **25<sup>th</sup> FEB 2021**.

For further information, please contact NATO SFA COE dedicated team at: [training\\_education@nsface.org](mailto:training_education@nsface.org)



## NATO Security Force Assistance Centre of Excellence

### “SFA OPERATORS COURSE 2021-1” Rome, 01<sup>st</sup> - 09<sup>th</sup> March 2021



### PAF - Personnel Administrative Form

Date\*: \_\_\_\_\_

#### Applicant Data

Last Name\*: \_\_\_\_\_ First Name\*: \_\_\_\_\_

Service\*: (A/N/AF/CIV): \_\_\_\_\_ MIL/CIV Rank/Grade\*: \_\_\_\_\_

Nationality\*: \_\_\_\_\_ Job Title\*: \_\_\_\_\_

Military/National Passport or ID (**MUST BE ATTACHED TO THIS FORM**): \_\_\_\_\_

#### Applicant's Contact Details

Organization\*: \_\_\_\_\_ Phone (commercial): \_\_\_\_\_

Address\*: \_\_\_\_\_

Post Code\*: \_\_\_\_\_ City\*: \_\_\_\_\_ Mobile\*: \_\_\_\_\_

Country\*: \_\_\_\_\_ E-Mail\*: \_\_\_\_\_

#### Payment selection

**Bank Transfer**

The NATO SFA COE bank account details are:

Beneficiary: NATO Security Force Assistance COE  
IBAN Number: IT57 W076 0103 2000 0104 1221 761  
Swift BIC: BPPIITRRXXX  
Bank Name: Bancoposta PA

**Credit Card**

you will receive a request for payment by link with which you can follow to easily complete the payment.

#### Special requests or needs

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\* = Mandatory fields.

If information on a field is not applicable or not yet determined can be filled with N/A or TBD respectively and will be determined later.

Form must be completed in CAPITAL LETTERS and be forwarded no later than **22<sup>nd</sup> FEB 2021** to: [training\\_education@nsfacoe.org](mailto:training_education@nsfacoe.org).