



**NATO  
SECURITY FORCE ASSISTANCE  
CENTRE OF EXCELLENCE**

Address: Via della Stazione di Cesano 423, 00123 ROMA;  
Certified e-mail: [nsfacoce@postacert.difesa.it](mailto:nsfacoce@postacert.difesa.it)



Ref No.: SNSFACOE-ETB-80-2022

Date: 28 July 2022

TO: See distribution List

SUBJECT: SFA Operators course 2022-2 - Calling Letter.

Reference: No. SNSFACOE-ETB-82-2021 – “NATO Security Force Assistance Centre of Excellence (NATO SFA COE) Training offer 2022” dated 23<sup>rd</sup> December 2021.

1. It is my great pleasure to invite you to the “SFA Operators course 2022-2” that will be hosted by the NATO Security Force Assistance Centre of Excellence (NATO SFA COE) from 03<sup>rd</sup> to 07<sup>th</sup> of October 2022.
2. This “NATO Selected” course satisfies NATO performance gaps identified within the Military Contribution to Peace Support Discipline throughout the System Approach to Training process and represents a suitable training solution aligned with performance gaps.
3. The aim of the course is to improve the competency and effectiveness of SFA operators working in current and future missions and security related capacity-building. The course enhances the practical understanding and application of NATO SFA operators working as part of a comprehensive and integrated approach. Course participants will be able to perform Security Force Assistance by advising, mentoring or training in order to improve the performance of designated actors.
4. The course has been planned as a blended learning solution. It starts with a distance learning period, with self-study assignments, followed by a residential part that is composed of a series of modules presented by Subject Matter Experts coming from the international community.
5. Further instructions and details will be sent by mail once the participants have been selected to participate in the course.

Massimo Di Pietro  
Colonel (ITA A)  
SFA COE Director

A handwritten signature in black ink, appearing to read "Massimo Di Pietro".

ANNEXES:

- A. Distribution list
- B. Course flyer
- C. Information details

## **DISTRIBUTION LIST**

- UNITED NATIONS REGISTRY
- UNITED NATIONS – OFFICE OF RULE OF LAW AND SECURITY INSTITUTIONS (OROLSI) – DDR OFFICE
- NATO HQ
- NATO HQ (e-PRIME Database Manager, Cooperation and Regional Security Division – International Military Staff)
- NATO DEFENCE INSTITUTION CAPACITY BUILDING DIRECTORATE (DICB) – Building Integrity
- NATO STRATEGIC DIRECTION SOUTH HUB
- HQ SACT REGISTRY
- HQ SACT JOINT FORCE DEVELOPMENT (JFD)
- SHAPE REGISTRY
- SHAPE PARTNERSHIP DIRECTORATE (Staff Officer - Regional Analysis, Country Engagement Team – Military Coordination Division)
- NATO INTELLIGENCE FUSION CENTRE (NIFC)
- HQ JFCBS
- HQ JFCNP
- LANDCOM
- MARCOM
- AIRCOM
- ARRC-UK
- NRDC-IT
- NRDC-GR
- NRDC-TU
- NRDC-SP
- NRDC-FR
- NATO DEFENCE COLLEGE
- NCIA REGISTRY
- NCIA, Chief Education & Training Service Line
- NCIA REGISTRY MONS
- JFTC REGISTRY
- JWC REGISTRY
- NATO DEEP
- NATO SCHOOL OF OBERAMMERGAU
- NATO MARITIME INTERDICTION OPERATIONAL TRAINING CENTRE (NMIOTC)
- NATO JOINT ANALYSIS AND LESSON LEARNED CENTRE (JALLC)
- AO COE
- CCD COE
- CI COE
- C-IED COE
- CIMIC COE
- CJOS COE

NATO UNCLASSIFIED

Releasable to United Nations, European Union, African Union, PfP, MD, ICI, NMI, Australia

- CMDR COE
- CSW COE
- CWO COE
- C2 COE
- COE DAT
- ENSEC COE
- EOD COE
- HUMINT COE
- JAPCC COE
- JCBRND COE
- MARSEC COE
- MILMED COE
- MILENG COE
- MP COE
- M&S COE
- MW COE
- NMW COE
- SP COE
- STRATCOM COE
- IAMD COE
- MGEOMETOC COE
- NATO SFA COE SC ITA NATIONAL REPRESENTATIVE
- NATO SFA COE SC ALB NATIONAL REPRESENTATIVE
- NATO SFA COE SC SLO NATIONAL REPRESENTATIVE
- MC2PS RA (SHAPE PD)
- MC2PS DH
- FINCENT
- FINNISH DEFENCE COMMAND
- FINNISH NATIONAL DEFENCE UNIVERSITY
- FINNISH ARMY COMMAND
- EUROPEAN SECURITY AND DEFENCE COLLEGE
- EUROCORPS
- EUROPEAN COE FOR CIVILIAN CRISIS MANAGEMENT
- SEEBRIG
- DCAF-ISSAT
- GENEVA CENTRE FOR SECURITY POLICY
- US DEPARTMENT OF DEFENSE – MINERVA AF-NU FMT RESEARCH TEAM DELEGATION
- US ARMY 353 REGIMENT - 3rd BATTALION
- US ARMY SFA-B TRADOC CAPABILITY MANAGER (TCM)
- JOINT CENTER FOR INTERNATIONAL SFA (JCISFA)
- HQ USAF/A3TMQ AIR ADVISING AND EXPEDITIONARY READINESS BRANCH
- US SFA-C
- US PEACEKEEPING & STABILITY OPERATIONS INSTITUTE (PKSOI)

NATO UNCLASSIFIED

Releasable to United Nations, European Union, African Union, PfP, MD, ICI, NMI, Australia

- ITA DEFENCE GENERAL STAFF
- ITA JOINT OPERATIONS HQ
- ITA ARMY INFANTRY SCHOOL – SFA SECTION
- ITA ARMY MULTINATIONAL DIVISION SOUTH – SFA
- ITA ARMY POST CONFLICT OPERATIONS STUDY CENTRE
- ITA NMR BRUXELLES (please, pass to all NATO NMRs)
- CENTRE FOR DEFENSE HIGHER STUDIES (CASD)
- HQ1GNC
- OUTREACH GROUP - UK 77th BRIGADE
- UK ARMY SPECIAL OPERATIONS BRIGADE
- CENTRE TERRE POUR LE PARTENARIAT MILITAIRE OPÉRATIONNEL
- SWEDISH ARMED FORCES (SWEDINT)/NORDIC CENTRE FOR GENDER IN MILITARY OPERATION (NCGM)
- MULTINATIONAL CIMIC-GROUP (MNCG)
- AFRICAN UNION
- PEACE SUPPORT OPERATIONS TRAINING CENTRE (PSOTC)
- ACADEMIE CANADIENNE DE LA DEFENSE CENTRE D'EXCELLENCE "DALLAIRE" POUR LA PAIX ET LA SÉCURITÉ
- CENTRO STUDI DI GEOPOLITICA
- WAR STUDIES UNIVERSITY/ACADEMIC CENTER FOR CYBERSECURITY POLICY
- COLLÈGE DE DÉFENSE DU G5 SAHEL
- YOUTH ATLANTIC TREATY ASSOCIATION (YATA)
- HUNGARIAN DEFENCE FORCES – PEACE SUPPORT TRAINING CENTER
- SECURITY AND FREEDOM FOR EUROPE (SAFE)
- ITA ARMY FIRES & TARGETING AND INFO OPS CENTER
- NATO-GEORGIAN JOINT TRAINING AND EVALUATION CENTER (JTEC)
- NETHERLANDS DEFENCE ATTACHE' TO ITALY
- AUSTRIA DEFENCE ATTACHE' TO ITALY
- POLAND DEFENCE ATTACHE' TO ITALY
- FRANCE JOINT LIASON OFFICER TO ITALIAN GENERAL DEFENCE STAFF
- HUNGARY JOINT LIASON OFFICER TO ITALIAN GENERAL DEFENCE STAFF
- US TRADOC LIASON OFFICER TO ITALIAN GENERAL DEFENCE STAFF (please, pass to US Col)
- "CAROL I" NATIONAL DEFENCE UNIVERSITY
- AUSTRALIAN DEPARTMENT OF DEFENCE
- LUISS "GUIDO CARLI" UNIVERSITY
- LUMSA UNIVERSITY
- UNIVERSITY OF VERONA
- U.S. INSTITUTE OF PEACE
- US ARMY MCCoE – SECURITY FORCE ASSISTANCE PROPONENT
- PEACE SUPPORT OPERATIONS TRAINING CENTRE BOSNIA AND HERZEGOVINA
- NATO MISSION IRAQ HQ



## Training and Education

### SFA Operators Course

(ETOC Code: MCP-CM-2556 • e-PRIME Code: ACT.923)

#### AIM

The aim of the course is to improve the competency and effectiveness of SFA operators working in current and future missions of defence and related security capacity-building. The course enhances the practical understanding and application of NATO SFA operators working as part of a comprehensive and integrated approach. Course participants will be able to perform Security Force Assistance by advising, mentoring or training in order to improve the performance of designated actors.

#### TARGET AUDIENCE

##### 1. Position:

- NATO and Partner SFA Operators – Advisers, Mentors and Trainers.
- Military Officers (OF2 through OF5), experienced NCOs (OR6 to OR9) or civilian equivalents working as SFA operators in SFA operations.
- NATO HQ IS/IMS, NATO Allied Command Operations (HQ SHAPE, Joint Force Commands, and Component Commands), NATO Allied Command Transformation (HQ SACT), COEs, NATO Force Structure and Potential Staff members.
- NATO Partner countries and personnel in academia, IOs, GOs, NGOs, interagency, inter governmental and to personnel working in SSR projects and wider development context (incl. possible counterparts from priority regions/countries).

##### 2. Educational background:

Participants shall be competent experts on their own field.

##### 3. Pre-requisites:

Specified pre-course homework before residential part of the course.

#### TRAINING STRATEGY

The course has been planned as a blended learning solution.

The course is composed of series of modules and based on adult learning principles. Active learning methods are used throughout the course.

#### Info Contact



mail: [natosfaoe@nsfaoe.org](mailto:natosfaoe@nsfaoe.org)



phone: +39 06469163511



website: [nsfaoe.org](http://nsfaoe.org)



facebook account: NATOSFACOE



twitter account: @NATOSFACOE



instagram: @natosfaoe





## Training and Education

### LOCATION

NATO Security Force Assistance Centre of Excellence, Cesano di Roma, Italy

### NATO Discipline

MILITARY CONTRIBUTION TO PEACE SUPPORT (MC2PS)

### COURSE CERTIFICATION

NATO SELECTED

### ITERATIONS

2 iterations per year (more info on [www.nsfacoe.org](http://www.nsfacoe.org))

### COURSE DURATION

5 days

### NUMBER OF SEATS AVAILABLE

30 per iteration

### SECURITY CLEARANCE

Not required

### COURSE FEE

200.00 €

(due to COVID-19 pandemic or other organisational reasons, the course will be switched to an online mode; in this case the course fee will be reduced to 100,00 €)

### POC

NATO SFA COE Training and Education Branch  
[training\\_education@nsfacoe.org](mailto:training_education@nsfacoe.org)



### Info Contact



mail: [natosfacoe@nsfacoe.org](mailto:natosfacoe@nsfacoe.org)



phone: +39 06469163511



website: [nsfacoe.org](http://nsfacoe.org)



facebook account: NATOSFACOE



twitter account: @NATOSFACOE



instagram: @natosfacoe

**a. Course venue and time**

The course will be held at the Italian Army Infantry School located in *Via della Stazione di Cesano, 423, 00123 – Cesano di Roma (Italy)*.

Location: <https://goo.gl/maps/xFLsFUds5TyGZrpd9>

The training hours are Monday to Thursday, 08:30 to 17:00 and Friday, 08:30 to 13:30.

**b. Registration**

Applicants are kindly requested to register on NATO SFA COE website at <https://reserved.nsfacoe.org/site/view?id=97> no later than **11<sup>th</sup> September 2022**.

Report any cancellation or any replacement ASAP to the PoC.

**c. Language**

The course will be held in English.

Level 3 in English proficiency is required according to NATO STANAG 6001: Listening (3); Speaking (2); Reading (3); and Writing (2) or according to the Common European Framework of Reference for Language level B2-C1/Upper Intermediate-Advanced level).

**d. Classification**

The overall classification of the course is UNCLASSIFIED RELEASEABLE TO PFP.

**e. Security measures**

Participants are requested to bring their military/civilian passport or ID card to support their identification in order to receive the security badge that will be delivered on the first day, upon registration. This security badge must be carried throughout the event.

**f. Visa Requirement**

Attendees are responsible for arranging the required permits to enter the Italian territory (Request for Visit) by consulting their own HQ or embassy for procedures and timing.

Participants, or their national authorities, are responsible for visa arrangements (if needed). Participants are advised to contact, well in advance, proper diplomatic agencies for up-to-date information. It is the individual's responsibility to apply and obtain their visa and to have the proper travel documentation.

**g. Medical service**

First aid and emergency medical support is offered by the Italian Army Infantry School. Medical expenses must be paid by the individuals or their insurance agencies. All participants are strongly advised to have appropriate medical insurance.

**h. Course fee**

The course fee is € 200.00 and will include the ice breaker, all lunches and coffee breaks.

NATO SFA COE strongly encourages early payment (by bank transfer) of the course fee. On site electronic payments (POS) will be accepted (as last resort) on the first day of the course (NO CASH WILL BE ACCEPTED).

Failure to pay course tuition fee by the first day of the course will result in the suspension of the course completion certificate for the student and the organization being put into collection status until the fee is paid.

**i. Accommodation**

Participants are responsible to arrange their own accommodation.

NATO SFA COE recommends staying at the:

Courtyard by Marriott Rome Central Park Hotel (<https://www.marriott.com/en-us/hotels/romcp-courtyard-rome-central-park/overview/>)

The Centre has pre-booked some single Rooms € 145/ night and double rooms €175/night (breakfast included). The city tax is € 6,00 person/ night.

Location: <https://goo.gl/maps/WvP6jgDu3jpsZEHm8>

Hotel SISTO V (<http://hotelsistov.com/en/home-eng/>)

The Centre has pre-booked some single Rooms € 109/night and double rooms €119/night (breakfast included). The city tax is € 4,00 person/night.

Location: <https://goo.gl/maps/YGgSpPHmHDymRbF79>

Both Hotels are very close to the 'Gemelli train station'. The rooms are on a 'first arrive first serve' basis and the procedure for booking will be specified in the mail to the selected attendees.

**Booking must be done no later than 18<sup>th</sup> September 2021.** After this deadline room availability and preferential rates cannot be guaranteed.

#### **j. Transportation**

Course participants are expected to cover their own travel costs.

Suggestion for transportation from/to Rome airports (FIUMICINO-FCO and CIAMPINO-CIA) may be found at <http://www.adr.it/web/aeroporti-di-roma-en/-pax-fco-fiumicino>.

The Hotels can be reached by:

- train: <https://www.trenitalia.com/en.html>;
- taxi: <https://www.3570.it/> or <https://065551.it/en/>;
- Uber service by App.

A shuttle bus will be provided every course day only from the Courtyard Hotel to the venue and back.

#### **k. Social events**

NATO SFA COE will host an ice breaker on Monday, 03<sup>rd</sup> October 2022.

#### **l. Dress code**

The dress code is combat uniform for military personnel, smart casual for civilians.

#### **m. Distance Learning option**

Due to the ever-changing pandemic situation, the NATO SFA COE will adopt, as a backup, a Distance Learning (DL) course in case of an escalation of restrictions or a new lockdown. Tailored instructions will be delivered in that event.

Course fee are requested even if the course is held in DL, but reduced to € 100,00.

#### **n. COVID-19 precautions and notices**

The NATO SFA COE will adhere to Italian Government directions, guidance and regulations for business operations.



More info about Covid-19 is available on the Italian Ministry of Health website:

<https://www.salute.gov.it/portale/nuovocoronavirus/homeNuovoCoronavirus.jsp?lingua=english> (please, check for updates regularly).

More info is available also on the Italian Ministry of Foreign Affairs and International Cooperation website:

<https://www.esteri.it/en/ministero/normativaonline/focus-cittadini-italiani-in-rientro-dall-estero-e-cittadini-stranieri-in-italia/>

**ATTENDEES ARE RESPONSIBLE FOR MONITORING THE ITALIAN MINISTRY OF HEALTH'S LIST OF RISK AREAS TO DETERMINE THEIR ELIGIBILITY PRIOR TO ARRIVAL AT THE COURSE. THE LIST CAN BE MODIFIED AT SHORT NOTICE AND SHOULD BE CHECKED PRIOR TO TRAVEL.**

The NATO SFA COE accepts no liability and will not reimburse any travel and accommodation expenses incurred as a result of travel from a designated risk area.

Classrooms will be set-up in respect of social distancing requirements. However, all persons participating in the course are required to **maintain social distancing, wear a face mask** (when necessary). Participants not adhering to these requirements will not be allowed to attend the course. Please note medical waivers for face coverings will not be accepted.

The website <https://reopen.europa.eu/en/> provides information on the various measures in place, including on quarantine and testing requirements for travellers, the EU Digital COVID certificate to help you exercise your right to free movement, and mobile coronavirus contact tracing and warning apps. The information is updated frequently and available in 24 languages. This should help you plan your travel in Europe, while staying safe and healthy.

#### **o. Participants' selection**

Due to reduced classroom capacity, the NATO SFA COE will conduct a selection for the course in order to ensure the participation by representatives of the greatest possible number of international institutions. Selected participants will be notified by **12<sup>th</sup> September 2022**, in order to let them book their accommodation and arrange their own transportation.

More detailed information will be sent by mail to the selected attendees.

For further information, please contact the NATO SFA COE dedicated team at [training\\_education@nsfaoe.org](mailto:training_education@nsfaoe.org).