



**NATO
SECURITY FORCE ASSISTANCE
CENTRE OF EXCELLENCE**

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Ref No.: SNSFACOE-ETB-43-2023

Date: 17th of July 2023

TO: See distribution List

SUBJECT: SFA Operators course 2023-2 - Calling Letter.

Reference: SNSFACOE-ETB-32-2023 – “NATO Security Force Assistance Centre of Excellence (NATO SFA COE) 2023 Training offer – update and reminder” dated 10th of May 2023.

1. It is my great pleasure to invite you to the “SFA Operators course 2023-2” that will be hosted by the NATO Security Force Assistance Centre of Excellence (NATO SFA COE) from 13th to 17th of November 2023.
2. This “NATO Selected” course satisfies NATO performance gaps identified within the Military Contribution to Peace Support Discipline throughout the System Approach to Training process and represents a suitable training solution aligned with performance gaps.
3. The aim of the course is to improve the competency and effectiveness of SFA operators working in current and future missions and security related capacity-building. The course enhances the practical understanding and application of NATO SFA operators working as part of a comprehensive and integrated approach. Course participants will be able to perform Security Force Assistance by advising, mentoring or training in order to improve the performance of designated actors.
4. The course has been planned as a blended learning solution. It starts with a distance learning period, with self-study assignments, followed by a residential part that is composed of a series of modules presented by Subject Matter Experts coming from the international community.
5. In the annex, you can find the detailed information related to the Course and to the 2024 Training Offer.

Massimo Di Pietro
Colonel (ITA A)
SFA COE Director

A handwritten signature in black ink, appearing to read "Massimo Di Pietro", written over the typed name and title.

ANNEXES:

- A. Distribution list
- B. Course flyer
- C. Information details
- D. NATO SFA COE Training Offer 2024

DISTRIBUTION LIST

External:

Action:

- List NFS (NATO Force Structure)
- List NETFs (NATO Education and Training Facilities)
- List COEs (NATO Centre of Excellences)
- List PTECs (Partnership Training and Education Centres)
- List NATO SFA COE Sponsoring Nation Representatives
- UNITED NATIONS REGISTRY
- UNITED NATIONS – OFFICE OF RULE OF LAW AND SECURITY INSTITUTIONS (OROLSI) – DDR OFFICE
- NATO HQ
- SHAPE PARTNERSHIP DIRECTORATE
- SHAPE REGISTRY
- NATO DEFENCE INSTITUTION CAPACITY BUILDING DIRECTORATE (DICB) – Building Integrity
- NATO STRATEGIC DIRECTION SOUTH HUB
- HQ SACT
- HQ SACT JOINT FORCE DEVELOPMENT (JFD)
- NATO INTELLIGENCE FUSION CENTRE (NIFC)
- HQ JFCBS
- HQ JFCNP
- NATO DEEP
- MC2PS RA (SHAPE PD)
- MC2PS DH
- FINCENT
- FINNISH DEFENCE COMMAND
- FINNISH NATIONAL DEFENCE UNIVERSITY
- FINNISH ARMY COMMAND
- EUROPEAN UNION EXTERNAL ACTION SERVICE (please, pass to all EU members)
- EUROPEAN SECURITY AND DEFENCE COLLEGE
- EUROCORPS
- EUROPEAN COE FOR CIVILIAN CRISIS MANAGEMENT
- SEEBRIG
- DCAF-ISSAT
- GENEVA CENTRE FOR SECURITY POLICY
- US DEPARTMENT OF DEFENSE – MINERVA AF-NU FMT RESEARCH TEAM DELEGATION
- US ARMY 353 REGIMENT - 3rd BATTALION
- US ARMY SFA-B TRADOC CAPABILITY MANAGER (TCM)
- US ARMY V CORPS
- US INSTITUTE OF PEACE
- US ARMY MCCoE – SECURITY FORCE ASSISTANCE PROPONENT

UNCLASSIFIED INFORMATION
Releasable to the Public

- JOINT CENTER FOR INTERNATIONAL SFA (JCISFA)
- HQ USAF/A3TMQ AIR ADVISING AND EXPEDITIONARY READINESS BRANCH
- US SFA-C
- ITA DEFENCE GENERAL STAFF
- ITA JOINT OPERATIONS HQ
- ITA ARMY INFANTRY SCHOOL – SFA SECTION
- ITA ARMY MULTINATIONAL DIVISION SOUTH – SFA
- ITA ARMY POST CONFLICT OPERATIONS STUDY CENTRE
- ITA ARMY FIRES & TARGETING AND INFO OPS CENTER
- ITA NMR BRUXELLES (please pass to all NATO NMRs)
- CENTRE FOR DEFENSE HIGHER STUDIES (CASD)
- HQ1GNC
- OUTREACH GROUP - UK 77th BRIGADE
- UK ARMY SPECIAL OPERATIONS BRIGADE
- CENTRE TERRE POUR LE PARTENARIAT MILITAIRE OPÉRATIONNEL
- MULTINATIONAL CIMIC-GROUP (MNCG)
- AFRICAN UNION
- ACADEMIE CANADIENNE DE LA DEFENSE CENTRE D'EXCELLENCE "DALLAIRE"
POUR LA PAIX ET LA SÉCURITÉ
- WAR STUDIES UNIVERSITY/ACADEMIC CENTER FOR CYBERSECURITY POLICY
- COLLÈGE DE DÉFENSE DU G5 SAHEL
- YOUTH ATLANTIC TREATY ASSOCIATION (YATA)
- HUNGARIAN DEFENCE FORCES – PEACE SUPPORT TRAINING CENTER
- SECURITY AND FREEDOM FOR EUROPE (SAFE)
- NATO-GEORGIAN JOINT TRAINING AND EVALUATION CENTER (JTEC)
- NETHERLANDS DEFENCE ATTACHE' TO ITALY
- POLAND DEFENCE ATTACHE' TO ITALY
- FRANCE JOINT LIASON OFFICER TO ITALIAN GENERAL DEFENCE STAFF (please,
pass to French Col)
- HUNGARY JOINT LIASON OFFICER TO ITALIAN GENERAL DEFENCE STAFF (please,
pass to Hungarian Col)
- US TRADOC LIASON OFFICER TO ITALIAN GENERAL DEFENCE STAFF (please, pass
to US Col)
- UK JOINT LIASON OFFICER TO ITALIAN GENERAL DEFENCE STAFF (please, pass to
UK Col)
- UK DEFENCE ATTACHE' TO ITALY
- EMBASSY OF ARAB REPUBLIC OF EGYPT – BRUSSELS
- "CAROL I" NATIONAL DEFENCE UNIVERSITY
- LUISS "GUIDO CARLI" UNIVERSITY
- LUMSA UNIVERSITY
- UNIVERSITY OF VERONA
- AUSTRALIAN DEPARTMENT OF DEFENCE
- ADYAN FOUNDATION
- MOROCCO INTERFAITH & PEACEBUILDING RESEARCH AND TRAINING CENTER

UNCLASSIFIED INFORMATION
Releasable to the Public

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- BOSNIA AND HERZEGOVINA MoD
- NATO MISSION IRAQ HQ
- US 421st COMBAT TRAINING SQUADRON
- ISRAELI DEFENSE FORCE – International Cooperation Division
- MULTINATIONAL LAND FORCE
- EUROPEAN UNION TRAINING MISSION – SOMALIA (EUTM-S)
- PEACE SUPPORT TRAINING CENTRE (PSTC)



SFA Operators Course

(ETOC Code: MCP-CM-2556 • e-PRIME Code: ACT.923)

AIM

The aim of the course is to improve the competency and effectiveness of SFA operators working in current and future missions of defence and related security capacity-building. The course enhances the practical understanding and application of NATO SFA operators working as part of a comprehensive and integrated approach. Course participants will be able to perform Security Force Assistance by advising, mentoring or training in order to improve the performance of designated actors.

TARGET AUDIENCE

1. Position:

- NATO and Partner SFA Operators – Advisers, Mentors and Trainers.
- Military Officers (OF2 through OF5), experienced NCOs (OR6 to OR9) or civilian equivalents working as SFA operators in SFA operations.
- NATO HQ IS/IMS, NATO Allied Command Operations (HQ SHAPE, Joint Force Commands, and Component Commands), NATO Allied Command Transformation (HQ SACT), COEs, NATO Force Structure and Potential Staff members.
- NATO Partner countries and personnel in academia, IOs, GOs, NGOs, interagency, inter governmental and to personnel working in SSR projects and wider development context (incl. possible counterparts from priority regions/countries).

2. Educational background:

Participants shall be competent experts on their own field.

3. Pre-requisites:


Specified pre-course homework before residential part of the course.

TRAINING STRATEGY

The course has been planned as a blended learning solution. The course is composed of series of modules and based on adult learning principles. Active learning methods are used throughout the course.

Info Contact


 [mail: natosfacoe@nsfacoe.org](mailto:natosfacoe@nsfacoe.org)


 [phone: +39 06469163511](tel:+3906469163511)

 [website: nsfacoe.org](http://www.nsfacoe.org)

 [facebook account: NATOSFACOE](#)

 [twitter account: @NATOSFACOE](#)

 [Instagram: @natosfacoe](#)

 [LinkedIn: NATO Security Force Assistance Centre of Excellence \(NATO SFA COE\)](#)



LOCATION

NATO Security Force Assistance Centre of Excellence, Cesano di Roma, Italy

NATO Discipline

MILITARY CONTRIBUTION TO PEACE SUPPORT (MC2PS)

COURSE CERTIFICATION

NATO SELECTED

ITERATIONS

2 iterations per year (more info on www.nsfacoe.org)

COURSE DURATION

5 days

NUMBER OF SEATS AVAILABLE

30 per iteration

SECURITY CLEARANCE

Not required

COURSE FEE

200.00 €

(due to COVID-19 pandemic or other organisational reasons, the course will be switched to an online mode; in this case the course fee will be reduced to 100.00 €)


POC

NATO SFA COE Training and Education Branch
training_education@nsfacoe.org



Info Contact

 [mail: natofacoe@nsfacoe.org](mailto:natofacoe@nsfacoe.org)


 [phone: +39 06469163511](tel:+3906469163511)

 [website: nsfacoe.org](http://nsfacoe.org)

 [facebook account: NATOSFACOE](https://www.facebook.com/NATOSFACOE)

 [twitter account: @NATOSFACOE](https://twitter.com/NATOSFACOE)

 [Instagram: @natofacoe](https://www.instagram.com/natofacoe)

 [LinkedIn: NATO Security Force Assistance Centre of Excellence \(NATO SFA COE\)](https://www.linkedin.com/company/nato-security-force-assistance-centre-of-excellence)

a. Course venue and time

The course will be held at the Italian Army Infantry School located in *Via della Stazione di Cesano, 423, 00123 – Cesano di Roma (Italy)*.

Location: <https://goo.gl/maps/xFLsFUds5TyGZrpd9>

The training hours are Monday to Thursday, 08:30 to 17:00 and Friday, 08:30 to 13:30.

b. Registration

Applicants are kindly requested to fill in the registration form on NATO SFA COE website at <https://reserved.nsfacoe.org/site/view?id=133> no later than **15th of October 2023**.

Report any cancellation or any replacement ASAP to the PoC.

c. Language

The course will be held in English.

Level 3 in English proficiency is required according to NATO STANAG 6001: Listening (3); Speaking (2); Reading (3); and Writing (2) or according to the Common European Framework of Reference for Language level B2-C1/Upper Intermediate-Advanced level).

d. Classification

The overall classification of the course is: UNCLASSIFIED Information releasable to the Public.

e. Security measures

In order to receive the security badge that will be delivered during the registration procedure on the first day of the course, participants will be required to present their military/civilian passport or ID card. This security badge must be carried throughout the event.

f. Visa Requirement

Participants, or their national authorities, are responsible for visa arrangements (if needed). Participants are advised to contact, well in advance, proper diplomatic agencies for up-to-date information. It is the individual's responsibility to apply and obtain their visa and to have the proper travel documentation.

g. Medical service

No medical support will be provided by the NATO SFA COE. Medical expenses must be paid by the individuals or their insurance agencies. All participants are strongly advised to have appropriate medical insurance.

h. Course fee

The course fee is € 200.00.

The NATO SFA COE strongly encourages early payment of the course fee by bank transfer or using the payment link which will be sent to the selected attendees. On site electronic payments (POS) will be accepted on the first day of the course (**NO CASH WILL BE ACCEPTED**).

Failure to pay course tuition fee by the first day of the course will result in the suspension of the course completion certificate for the student and his/her organization being put into collection status until the fee is paid.

i. Accommodation

Participants are responsible to arrange their own accommodation.

NATO SFA COE recommends staying at the:

- Courtyard by Marriott Rome Central Park Hotel (4 stars - <https://www.marriott.com/en-us/hotels/romcp-courtyard-rome-central-park/overview/>)

The Centre has pre-booked some single rooms € 164/night and double rooms €189/night (breakfast included). The city tax is € 6,00 person/ night.

Location: <https://goo.gl/maps/WvP6jgDu3jpsZEHm8>

- Hotel SISTO V (3 stars - <http://hotelsistov.com/en/home-eng/>)

The Centre has pre-booked some double rooms single use € 119/night (breakfast included). The city tax is € 4,00 person/night.

Location: <https://goo.gl/maps/YGgSpPHmHDymRbF79>

Both Hotels are very close to the 'Gemelli train station'. The rooms are on a 'first arrive first serve' basis and the procedure for booking will be specified in the mail to the selected attendees.

Booking must be done no later than 22nd of October 2023. After this deadline room availability and preferential rates cannot be guaranteed.

j. Transportation

Course participants are expected to cover their own travel costs.

- Suggestion for transportation from/to Rome airport Fiumicino (FCO) may be found at <http://www.adr.it/web/aeroporti-di-roma-en-/pax-fco-fiumicino>.
- The Hotels can be reached by:
 - Train: <https://www.trenitalia.com/en.html>;
 - Taxi: <https://www.3570.it/> or <https://065551.it/en/>;
 - Uber service by App;
 - Car rental: There are several car rental agencies at the FIUMICINO airport. Participants who intend **to rent a car must inform the Course Admin** reporting the brand, type and plate number of the vehicle as soon as possible in order to allow vehicle access into the military compound.

A shuttle bus will be provided every course day only from the Courtyard Hotel to the venue and back.

k. Meals

Coffee breaks and lunches will be offered every day of the course at the course venue.

Please inform us of any **allergy/intolerance**.

I. Social events

NATO SFA COE will host an ice breaker on Monday, 13th of October 2023 at Courtyard Hotel.

m. Dress code

The dress code is combat uniform for military personnel, smart casual for civilians.

n. Participants' selection

The NATO SFA COE will conduct a selection for the course in order to ensure the participation by representatives of the greatest possible number of international institutions/organizations. Selected participants will be notified by **16th of October 2023**, in order to let them book their accommodation and arrange their own transportation.

More detailed information will be sent by mail to the selected attendees.

For further information, please contact the NATO SFA COE dedicated team at training_education@nsfcoe.org.

NATO SFA COE 2024 TRAINING OFFER LIST

PERIOD	COURSE NAME	LOCATION	AVAILABLE SEATS	FEE
Always available	ADL 362 "Introduction to SFA"	JADL Platform (SFA COE webpage)	Unlimited	No fee*
11 th – 15 th March	"SFA Operators course 2024-1"	NATO SFA COE (Cesano di Roma)	30	250.00 €
23 rd – 27 th September	"SFA Operators course 2024-2"	NATO SFA COE (Cesano di Roma)	30	250.00 €
15 th – 17 th October	"Seminar for Institutional Advisors on S&R, SSR, SFA and SP 2024" in co-direction with NATO SP COE	NATO SFA COE (TBD)	20	150,00 €
4 th – 8 th November	"Institutional Adviser course 2024"	NATO SFA COE (Cesano di Roma)	15	350.00 €

* In order to join the course, a JADL account is required. A NATO-Military, Governmental or NATO official email is required for registration. If you do not have a military or official governmental email address, a sponsor is required from a NATO entity or a NATO member nation command structure to verify that the training is for the benefit of NATO. The NATO SFA COE POC can provide the requestor with a sponsor if needed.